



# NCM Client Notification

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Dear Clients,

Our Portfolio Administrator, Heather Theckston, has left our firm and is moving back to her hometown of Seattle. After years of service at Northern Capital Management, Inc., Heather will be temporarily replaced with our current employee Rose Martin. We wish Heather the best of success and are confident clients will not experience any disruptions as a consequence of the change. In the coming weeks, we will be hiring and training a new Portfolio Administrator.

In the interim Rose Martin can be reached by telephone at (509) 456-2526 ext. 23 or via e-mail to [rose@ncm-inc.com](mailto:rose@ncm-inc.com).

Sincerely,

Northern Capital Management, Inc.